

**Minutes of the Suffield Permanent Building Commission**  
Thursday March 6, 2014

**PBC Members Present**

Joe Sangiovanni, Chairman  
Glenn Neilson, Vice Chairman  
Bill Gozzo, member  
Cathie Ellithorpe, member  
Kevin Goff, member

**Also Present**

John Cloonan, Director of Public Works  
Jack Muska, Consultant  
Julie Oakes, Facilities Manager  
Marco Tommasini, Tecton Architects  
Angela Cahill, Fletcher Thompson Architects  
Derek Christian, Fletcher Thompson Architects

**Call to order:** The meeting was called to order at 7:00 p.m.

**Public Comment:** None

**Correspondence:** None

**Review of 2/20/14 Minutes:**

- Postponed until next meeting

**Kent Memorial Library ADA Entrance Project:**

- The Village District Design Review Board approved all the design features of the addition at their last meeting including the windows, bollards and parking along Bank Lane. They had previously approved the HVAC renovation project and windows at an earlier meeting.
- They had a question as to matching the granite veneer instead of using brick all the way to the ground. The granite will be an option if it is affordable.
- The Historic Commission does not want to see automatic door openers on the west facing doors.
- Mr. Tommasini of Tecton Associates presented a rendering of granite bollards with square tops to be used in front of the entrance. Mr. Cloonan will forward them to the Historic District and have them put the project on their agenda.
- There will be a town meeting on March 20<sup>th</sup> to approve the ADA entrance project.
- Mr. Neilson made a motion to proceed with construction documents for the ADA accessible entrance. Mr. Gozzo seconded. All in favor, **motion passed** unanimously.

**Town Hall Renovation Project:**

- Ms. Cahill reported that her plans are 98% complete, she still needs to file a couple of modifications with the building official.
- Mr. Cloonan will provide Ms. Cahill with a sample bid advertisement and some sample bid language.
- IMTL will x-ray for cables in the walls and floors and a plan will be marked up showing those locations.
- Mr. Christian explained the need for space in the boiler room. The switch gear and the electrical panels will be replaced. After some discussion it was decided to remove the old electric hot water heater and replace it with a gas fired one. The air cooled chiller will be moved and the rearrangement will give the designers more space flexibility in the boiler room.
- The First Selectman wants to add wireless access to the project, as well as repointing some bricks and repainting some outside trim areas. Dan Beaudoin will let us know what is needed for the wireless project.
- Existing carpeting will be replaced throughout the town hall and interior painting will be added to the project.
- March 20<sup>th</sup> is the target date for Fletcher Thompson to complete all plans. The project will be advertised and put out to bid soon after that date. Ms. Cahill will deliver 1 set of plans at the next meeting for review.

### **Kent Memorial Library Renovation Project**

- Silver Petrucelli is complete with all their documents and are ready to go to bid phase.

### **High School Fire Pump Project**

- Mr. Muska reported that Beebe & Sons Construction has found numerous flanges and megalugs installed by Haynes Construction that were not tightened. A gasket was pinched on one side. Mr. Flanders is documenting these incidents with photos and saving physical examples of errors where possible.
- The First Selectman is putting together a letter to Haynes Construction describing these latest issues.
- Beebe Construction will be submitting a change order to include the replacement of the PIV valve.
- The pressure test passed in the 6 inch line, the 8 inch line may need to be redone.
- A hydrant was found to have an O ring stuck inside it, causing it to not shut off properly.
- Beebe Construction is still on schedule and plans to be done around the 24<sup>th</sup> of March.

### **High School Agri-Science Large Animal Facility Project**

- Ms. Rubino of Haynes Construction is waiting for CECO parts to come in. They should arrive by the 17<sup>th</sup> of March, so the roof project is on hold.
- Mr. Neilsen explained what was needed to install water troughs for the animals at the facility. A half round sheet metal shield could be used to protect the piping from damage caused by jumping animals.

### **Invoices**

- Mr. Goff made a motion to pay invoice #14030301 from **American Fire Services** for 9 hours of firepump consulting in the amount of \$900.00. Ms. Ellithorpe seconded it, all in favor, motion passed unanimously.
- Mr. Goff made a motion to pay invoice #16480 from **P&J Sprinkler** in the amount of \$580.00 for technical review and consulting services for the firepump project. Ms. Ellithorpe seconded it, all in favor, motion passed unanimously.
- Mr. Goff made a motion to adjust and pay invoice #0021234 from **Fletcher Thompson** from 80% to 65% complete construction documents. This would make the adjusted bill \$22,550.00 which was seconded by Mr. Neilson. All in favor, motion passed unanimously.
- Mr. Goff made a motion to pay invoice #s1402002 for \$167.00 from **Spectrum Analytical** for water testing at the Agriscience water fountain. Ms. Ellithorpe seconded, all in favor, motion passed unanimously.
- Mr. Goff made a motion to pay invoice #14-217 from **Silver Petrucelli Associates** in the amount of \$200.00 for pre-bid work on the Middle School Roof. Mr. Gozzo seconded it. Mr. Neilson and Ms. Ellithorpe opposed. Motion passed 3-2.
- Mr. Goff made a motion to pay invoice #109406 from **TRC** for the PCB testing report for Kent Memorial Library in the amount of \$1,602.00. Mr. Gozzo seconded it, all in favor, motion passed unanimously.

### **Other business**

- All abatement at the Kent Library will be done within the contract with a general contractor.
- Bids were secured for the temporary repair of the Bridge Street School slate roof. The low bidder was Eagle Rivet at \$11,500.00. It needs to be presented to the Board of Finance at their next meeting.
- The next meeting of the PBC is scheduled for Thursday 3/20/14. Chairman Sangiovanni may need to be at the town meeting to answer questions about the ADA project. If so, Mr. Neilsen will run the meeting.

### **Adjourn**

- There was a motion made and seconded to adjourn at 8:55 p.m.

Submitted by  
Linda Zaffetti

Joseph J. Sangiovanni, Chairman

---

Chairman Signature